



All Correspondence to:

HONORARY SECRETARY
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4410

**MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 21st JULY 2015
AT AIR NEW ZEALAND FLIGHT SIMULATOR CENTRE AUCKLAND AIRPORT**

1. OPENING

The Chairman opened the meeting at 1035 hrs

2. PRESENT

F. Sharp (Chairman)
R. de Montalk (Secretary)
J. Cook (Treasurer)
D. Underwood
G. Streatfield (RNZAF)
B. Franklin
P. Brazier (Christchurch Branch)
D. Jupp
A. Boyce

APOLOGIES

H. McCarroll J. Mounce
A. Knox J. Macilree
D. Saunders

The Chairman welcomed WGCdr G. Streatfield, the new RNZAF representative.

3. MINUTES

The Minutes of the Council Meeting of October 2014, having been circulated, were taken as read. de Montalk/Barrack. Carried.

It was noted that there had also been a number of telephone conference calls as ad-hoc meetings of Council members in order to agree and finalise details for the 2015 Symposium and the Annual Awards dinner and AGM.

4. MATTERS ARISING

Nil

5. CORRESPONDENCE

1. An email from Ron Tannock requesting details of current financial membership of the Division, progress with the introduction of "skype" meetings, and the appointment of a "Youth-coordinator". was tabled. The Secretary was requested to respond to Ron's questions.

2. An email from Phil. Brazier (AvPlan Ltd) was tabled. Phil has been assisting with website content management for the Divisional web site. Having now been able to establish the work load required to manage the site Phil has requested partial payment for this work. This represents 25-35 hours per year. Being present at the meeting Phil was invited explain his request.

In the ensuing discussion three possible outcomes for the Divisional website were identified:

1. Negotiate with London to have a New Zealand Division web page(s) included in the main RAeS web site and discontinue the NZ Division site. (Action – F. Sharp/P. Brazier)
2. Revise and up-grade the NZ Division site as suggested by Phil Brazier. Action – P. Brazier to report to the next Council meeting with full details
3. Status Quo or dis-establish NZ Division web site.

Des Underwood stated that he was opposed to the idea of joining the UK web site.

It was proposed by Des Underwood and seconded by A. Boyce that P. Brazier be retained to manage the web site. Carried.

The question of payment to AvPlan Ltd for management services was deferred until all options have been considered.

6. YOUTH IN AVIATION

The Chairman reported on the very successful open day for Youth in Aviation held at Hood aerodrome on 19th October 2014. The open day was organised by the Wellington Branch under the leadership of D. Saunders and supported by the Division, both financially and by the President's attendance.

The Chairman has also received reports from J. Evans, D. Lines, and B. Rudge (Blenheim branch) on youth activities.

There was discussion on the appointment of a "Youth-coordinator". This function was currently being carried out by D. Saunders on a temporary basis. A suitably qualified Society member was suggested for this position and the Chairman agreed to approach him to see if he was interested. Action – F.Sharp.

The Chairman reported that the Wellington Branch was planning another Youth in Aviation event for March/April 2016 and were awaiting confirmation of the participation of the Palmerston North Branch.

7. SYMPOSIUM 2015

The Chairman reported on the successful 2015 “Shared Skies” Symposium, which focused on the emerging sector of Remote Piloted Aircraft Systems (RPAS), held at Masterton on the 16th January. Figures indicate that 230 people attended. The associated trade show that was held in conjunction with the Wings over Wairarapa (WoW) airshow was also very successful. This event is likely to be repeated as part of WoW 2017 and the President gave his opinion that the Division should remain involved as a co-host of the symposium as sharing the organisation, financial and risk burden had obvious advantages.

Councillors were invited to suggest suitable themes for a 2016 symposium.

8-9. RAeS ANNUAL AWARDS DINNER & AIR NEW ZEALAND 75th ANNIVERSARY

The Chairman reported on the very successful 2015 Awards Dinner held at the James Cook hotel in Wellington on 22nd May and thanked the Trustees of the NZATL for their work in organising the awards. He also acknowledged the efforts of members of the Wellington Branch, particularly Mr John Cook, for their efforts in organising the venue and support details. The inclusion of Sir Richard Taylor as a guest speaker added to the evening.

There was discussion on the form of the presentation to be made to mark the 75th anniversary of Air new Zealand. The Chairman will investigate the production of a suitable trophy incorporating some of the ideas used for the Kestral Trophy presented to the RNZAF. This trophy will be presented to Air New Zealand later this year. Action F.Sharp.

10. RAeS SESQUICENTENNIAL 2016

The Chairman reported that His excellency the Governor General has agreed to host a formal dinner to mark the 150th anniversary of the Society. A date for this event has been set for Friday 1st April 2016 at Government House, Wellington. A Working Group of J. Cook, F. Sharp, D. Jupp and R de Montalk will coordinate the planning of the dinner and a (limited) awards ceremony to mark the event. A. Boyce agreed to liaise with the Honourable Company of Air Pilots to invite their participation in the event. Action –Working Group and A Boyce.

A further Working Group including F. Sharp, J. Barrack and R de Montalk will investigate the production of suitable CALs (Customised Advertising Labels ie postage stamps) with the Society logo for sale and distribution among the branches, interested members and the public. Action – WG.

11. PORTFOLIO REPORTS.

Membership Report: J. Cook reported that there were 188 financial Divisional members with 25 members in arrears. Of these two were suspected to be deceased

as they were in their 90s and no longer contactable at their previous addresses. All members in arrears had been sent two invoices and will forfeit membership in accordance with the Society by-laws if not financial by 1st September 2015.

J. Barrack reported that since the last Council meeting there had been one new member. Also one member had advanced to Fellow and a further member's advancement was under consideration by London.

12. BRANCH REPORTS

P. Brazier gave a verbal report from the Christchurch Branch.

13. BAY of PLENTY (TAURANGA) BRANCH

D. Underwood reported on his progress to date on the formation of a Bay of Plenty Branch, based in Tauranga.

D. Underwood formally requested that the Council approve in Principal that a Tauranga Branch be formed.

The motion was then put by F. Sharp and seconded by A. Boyce "That the Council supports the formation of a Bay of Plenty Branch (Tauranga) and agrees that D. Underwood will organise an inaugural meeting on 7th August to confirm support for the Branch". Carried. Action – D Underwood to report back to the Council at the August Council meeting.

D. Underwood then reported that work was continuing on the Aviation Hall of Fame project.

14. RE-ESTABLISHMENT OF THE AUCKLAND BRANCH.

Eleven Auckland based members were then admitted to the meeting.

Present:

D. Morgan
P. Muir
N. Hay
N. Taylor
B. Franklin
A. Morris

S. McMillian
R. Leaper
M. Pervan
L. Hill
R. MacMullen

Additionally, the Secretary had received numerous apologies from Auckland based members who were unable to attend but who indicated their support.

The Chairman welcomed the Auckland members.

There was a general discussion on the historical background of the Auckland Branch and the difficulties experienced with transport, suitable venues and other factors leading to the demise of the Branch.

There was however overall support for re-establishing the Branch.

Some possible venues identified were the ANZ Aviation Institute, BECA, the ANZ premises in the Auckland CBD, MOTAT and possibly RNZAF Whenuapai.

After some discussion David Morgan indicated that he would be willing to provide the leadership and vision to progress the matter. He suggested a small working group and the following members readily volunteered:

S. McMillian, A. Boyce, R. MacMullen, A. Morris and B. Franklin.

The working group would consider all aspects of re-starting the Branch and come up with a programme of meetings for the forthcoming months.

J. Cook was requested to provide B. Franklin with a copy of the AKL membership list.
Action - J. Cook

D. Jupp was to provide the President with a list of the email addresses for the working group to be forwarded to D. Morgan. Action - D. Jupp/F Sharp

The working group will make an initial report back to the Council for the August Council meeting. Action – D. Morgan.

15. GENERAL BUSINESS

N. Hay reported on the up-graded MOTAT Library. As the MOTAT library was originally established and funded by the RAeS. N. Hay suggested that the Society should send a letter to MOTAT congratulating them on the re-opening of the library.

16. NEXT MEETING

Saturday 15th August 2015 at Palmerston North.

Action Item List 21st July 2015			
Item	Action	By	Deadline/complete
2-180812	Formation of Engineer Registration and Professional Development working group	Michael Pervan	operating
5-180812	Aviation Hall of Fame project	Des Underwood	June 2016
1-020313	Presidential invitee list-see pt 2	John Barrack Frank Sharp	
1-210715	Negotiating with London for a NZ Division page in main RAeS website	F Sharp/P Brazier	August 2015
2-210715	Revise and upgrade NZ Division Web site	P Brazier	August 2015
3-210715	ANZ 75 th Anniversary trophy from RAeS	F Sharp	August 2015
4-210715	Planning for sesquicentennial 2016 dinner and awards	Sharp/de Montalk/Cook/ Jupp	2015
5-210715	Investigating production of commemorative CALs	Sharp/Barrack/de Montalk	2015
6-210715	Formation of Bay of Plenty Branch	D. Underwood	August 2015
7-210715	Provision of AKL membership list to B. Franklin	J. Cook	immediate
8-210715	Providing working group email addresses to D. Morgan	Sharp/Jupp	Immediate
9-210715	Report on re-formation of Auckland Branch	D. Morgan	August 2015
2-270713	Liaison with 150 Anniversary Committee Chairman - London	F Sharp	2016

R. de Montalk
Secretary